



The St George Creative Arts and Crafts Centre Inc -
23 St Georges Road, Penshurst 2222 Tel: 9579 3331 Email: info@sgcacc.org.au

Minutes of Annual General Meeting held at 23 St Georges Road, Penshurst

Thursday 12th September 2019

Present: Gilbert Sant, Tracey Clifford, Jane Cochran, Bruce Armstrong, Leonie Graves, Brooke Taylor, Margaret Taylor, Margaret Conlon, Jan Beattie, Lee Brett

Apologies: Sam Mori, Joan Poche, Peter Addison, Cathie Hammond, Jane Lim

Chair: Margaret Conlon

Minutes: Tracey Clifford

Proxies: None

Meeting commenced at 6 00pm.

Minutes of Previous Meeting:

The Minutes of the previous AGM be accepted. Moved Jan Beattie, seconded Jane Cochran. Passed

President's Report

Margaret Conlon presented a short report on the Centre's activities for 2018/19 with attention to the annual exhibition, the exhibition at the Dragon's Lair, the bus trips, the extension of classes including the NDIS tutor and JAMH. There are approximately 100 children attending classes. The Centre is in a sound financial position due to the increasing number of classes and social groups, as well as the Trash and Treasure markets held in conjunction with the monthly craft markets. Next year there is a need for more volunteer assistants for the children's classes. Margaret thanked Gilbert, Tracey, Leonie, Bruce for all their hard work. Moved Jan Beattie Seconded Gilbert Sant Passed

Treasurer's Report:

Presented by Gilbert Sant and Auditor, Costas Petrides

Income - The Centre has had a slight increase in income for the year from approx. \$48 000 in 2018 to \$49 000 for 2019

This was due in part to the Creative Kids Vouchers and an increase in class commissions, which increased from \$9600 in 2018 to \$13000 for 2019. In 2018 a large proportion of income came from Government grants where as in 2019 there were no grants.

Expenses – Expenses for 2019 were \$44 000 resulting in a profit of approximately \$5000.

Moved Jan Beattie Seconded Bruce Armstrong. Passed

Constitution

Advice from the Department of Fair Trading was to rewrite the Centre's Constitution. Draft of the proposed new constitution has been available for all members to view from 13th August 2019.

Special Resolution -The new draft of the St George Creative Art and Craft Centre Inc Constitution 2019 be adopted as the new constitution for the St George Creative Art and Craft Centre Inc. The new constitution of 2019 will replace the existing constitution. Bruce Armstrong moved the motion, Jan Beattie Seconded. Passed unanimously.

The policies and Guidelines for SGCAAC, including tree nut allergies, Code of Conduct, Conflict of Interest, Tutor Guidelines and Job Descriptions were reviewed by the Executive Committee. These were presented to the meeting for acceptance. Moved by Tracey Clifford that these policies, guidelines and job descriptions be accepted, seconded Bruce Armstrong. Passed Unanimously

Fee Increases

Discussed whether to increase the tutor's fee to \$7.00 per hour. Decided review this with the tutors and decide upon a course of action after the tutors' meeting.

Membership Increase

Discussed increasing the adult membership from \$10 pa to \$15 pa and the children's membership to stay at \$10. The motion was put to the meeting that the Children's membership will be \$10 pa, adults membership \$15, with a pro rata membership for terms 3 and 4 of \$5 for the children and \$7.50 for adults. The new membership will commence in 2020. Moved Margaret Conlon, seconded Gilbert Sant. Passed unanimously

Bruce Armstrong declared all offices vacant.

President

Gilbert Sant nominated Margaret Conlon, Jane Cochran seconded. Passed

Vice President

Margaret Conlon nominated Bruce Armstrong, Jan Cochran seconded Passed

Minute Secretary

Margaret Conlon nominated Tracey Clifford, Brooke Taylor seconded Passed

Treasurer

Margaret Conlon nominated Gilbert Sant, seconded Lee Brett Passed

Publicity Officers

Jane Cochran nominated Leonie Graves and Brooke Taylor seconded Margaret Conlon Passed

Meeting closed 6 25pm.

